

Section - Timeline/Details

Target Release	20.2
PM Epic	Feature 62010
Document Status	READY FOR REVIEW
Document Owner	@ Melissa Kern
Designer	@ Hardian Muljadi
Team	Team Everest

- [Overview](#)
 - [Goals](#)
 - [Use Cases](#)
 - [Assumptions](#)
 - [Questions](#)
- [Working Sessions](#)
- [User Research](#)
 - [Results Presentation](#)
- [Touchpoints](#)
 - [Course Manager/Instructor/Admin Experience](#)
 - [Workflows](#)
 - [Final Cleanup Checklist](#)
 - [Nice-to-Have](#)
 - [Not MVP](#)

Overview

In the world of Higher Ed, the online classroom is the hub of all content and scheduling for the instructor. Within training for commercial business, the focus has been on online or self-guided learning. Meridian believes it can differentiate itself and therefore claim an advantage in the industry by making a more robust classroom experience that more closely matches that of the higher education market. In order to achieve that experience, the classroom content functionality needs to be enhanced to accommodate the following:

- Instructors need a more visually appealing and organized way of presenting their content to learners
- Instructors need the ability to make content available to learner by date such that they can expose content only when they are ready to teach it
- Instructors need faster and more efficient ways to create content in the middle of managing classroom content. Customers are finding today's workflows too cumbersome.
- Instructors should be able to group content items that corresponds more closely to their established syllabus

Goals

To gain an advantage over our competitors, we need to enhance our existing classroom course construct with the following:

- ☐ The ability to add more content types to a classroom's course materials, or the ability to add content in a way that eliminates the need for adding other content types
- ☐ The ability to create content on-the-fly while building out a classroom's content
- ☐ The ability to reorder and possibly customize the look and feel of the classroom content for learners
- ☒ A date-based view into the classroom activities and materials that helps both instructors and learners understand the schedule of events and due items

Use Cases

1. Instructor organizes their classroom content such that content is grouped into chapters or learning modules and then releases each of these blocks in a sequential manner.

2. Instructor teaches a course over the span of several months and wants learners to be able to focus on the materials and classroom meeting as they happen on a weekly basis.
3. Instructor teaches classroom course utilizing regular, in-person classroom meetings, occasional off-site but also in-person meetings, and virtual meetings for remote students.
4. Instructor gives out ungraded practice material as well as assigned online courses, tests, and assignments that are graded and count toward the overall score for each student. The instructor wants these materials released on certain dates and requires students to submit them each by a particular due date.

Assumptions

- Our current clients and future clients create courses that occur across a space of months with regular meeting times.
- A timeline presentation of course events, material availability, and gradebook content due dates will be a clearer and more straightforward presentation of that classroom than we have today.
- Both learners and instructors will benefit from a timeline presentation.

Questions

1. Can we eliminate adding learner-facing notes in the section content and simply rely on no due date/not graded “assignments”?
 2. Are clients going to be unhappy if we take away the list of events view? Or should we just keep the Schedule and Content tabs and make this timeline be some sort of alternate way of editing?
 3. Can we make it such that all content can be added and edited in a modal?
 4. Will it make sense to edit an event from the Class Starts or Class Ends timeline entries?
 5. Plan was always to add in Surveys here, can we do this now?
 6. Customers asking for surveys, videos and links - if we add surveys and enhance the Assignment feature, will this be enough?
 7. Do we need to build a new setting of “After previous content item is completed” - user first selects “previous content item” based on a list of existing content and groups and the item gets added after that selection?
 8. Hyperlinked Content titles in timeline - where does this take you since instructors do not have access to the admin content details?
-

Working Sessions

Discovery Session

[2019-09-12 14.47 Discovery_Collaboration - Blended Learning Environments.mp4](#)

Design Review

[2019-11-20 11.02 Blended Learning - Design Review.mp4](#)

Functional Review

[2020-03-11 13.03 Blended Learning Environments - Design Review.mp4](#)

User Research

[Section Timeline User Research](#)

Results Presentation



Timeline Uability...ts, July 2020.pdf

Touchpoints

Prototype: <http://ux.meridianksi.net/hmuljadi/prototypes/manage-section-timeline.html>

Course Manager/Instructor/Admin Experience

Details (Timeline Summary - v2)

Navigate to: Manage > Training > Classroom Course > Sections > Create Section

Manage / Training / Advanced Knife Skills / Sections / Morning Session

Advanced Knife Skills ⓘ

View as Learner

Classroom

September 2020

Section Details Settings Enrollment Content Gradebook & Attendance

Schedule

Manage ⓘ

9/2/2020 - 9/23/2020 (2 events, 1 recurring)

Times vary

0 / 35 Enrolled

Manage Enrollment

Classroom #1, Reston Facility, Reston, VA (Map)

GotoMeeting

Melissa Kern

Content

No content has been added

Manage Content

Timeline

Show: All events and content Go to Today

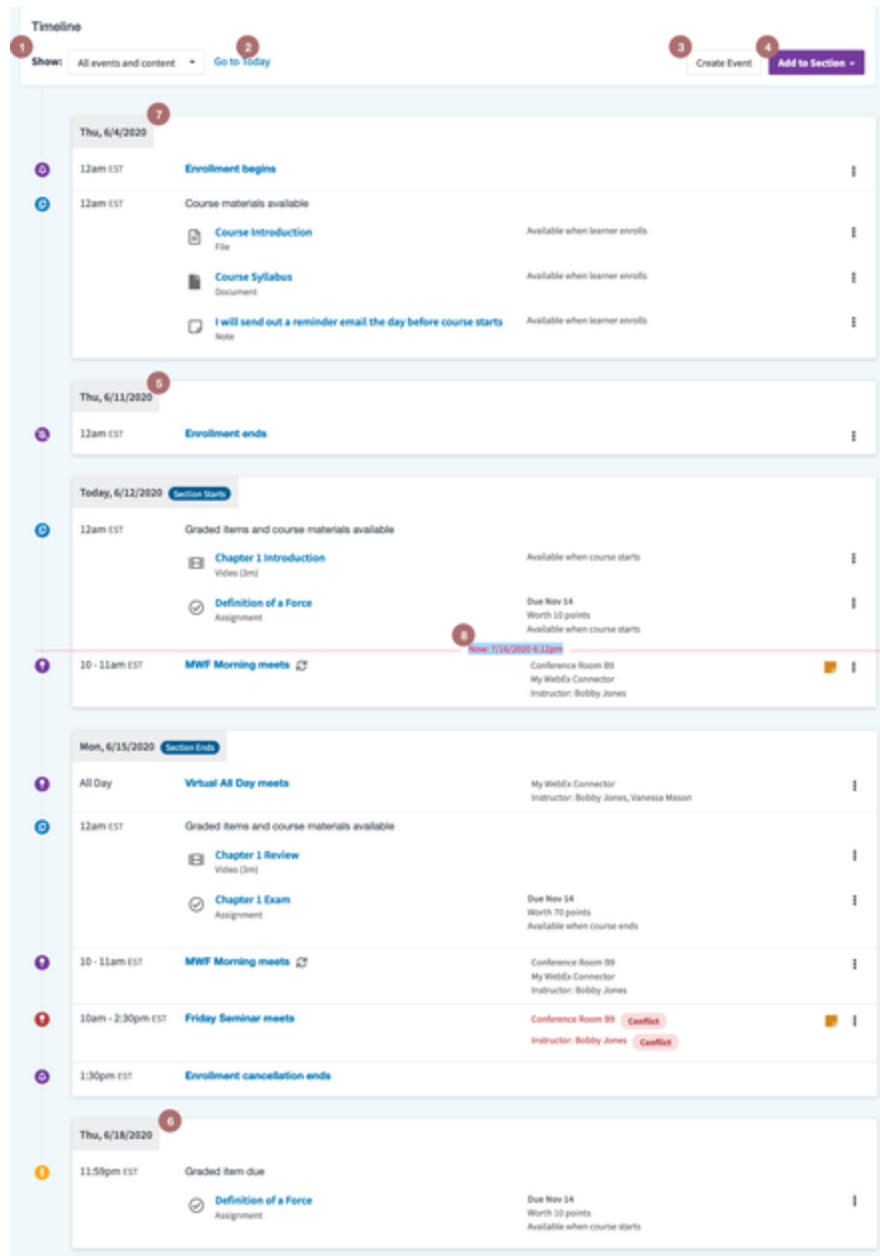
Create Event Add to Section

1. Manage Schedule
 - a. Launches Edit Schedule - listing of all events
 - b. User can add Event from modal
 - c. User can remove or edit any event from modal
2. Section Date/Time - date and time information display depends on how the events' dates are setup. The information will be displayed according to the following:
 - 1 event occurring on one day over a specific time, no recurrence: Date of Event and Time of Event, eg
1/1/2020
10:00AM - 11:00AM EST

- 1 event occurring over a span of days, no recurrence: Start Day/Time of Event to End Day/Time, eg
1/1/2020 10:00 AM EST - 1/2/2020 11:00AM EST
 - 1 all day event, no recurrence: Date of event with "All day", eg
1/1/2020
All day
 - 1 event with recurrence: Start Date - End Date with type of recurrence and time, eg
1/1/2020 - 2/1/2020
Weekly Tue, Thu 10:00 AM - 11:00 AM EST
 - Multiple events, different times: First start date of all events - last end date of all events with "Times vary", indicator of total events with any recurring, eg
1/1/2020 - 5/1/2020 (3 events, 1 recurring)
Times vary
 - Multiple events, same time for every event and/or recurrence: First start date of all events - last end date of all events with time, indicator of total events with any recurring, eg
1/1/2020 - 5/1/2020 (2 events, 1 recurring)
10:00 AM - 11:00 AM EST
 - Multiple events, same day for all events:
Day of events, "Times vary", indicator of total events, eg
1/1/2020 (3 events)
Times vary
 - *Recurrence Text*
 - Every Weekday -> "Every Weekday"
 - Daily -> "Every day"
 - Weekly -> "Weekly on Sun, Mon, Tues, Weds, Thurs, Fri, Sat" where only the selected days display
 - Every two weeks -> "Every two weeks on Sun, Mon, Tues, Weds, Thurs, Fri, Sat" where only the selected days display
 - Monthly
 - On Day -> "Monthly on the 1st of the month" where 1st is 1st, 2nd, 3rd, 4th, etc
 - On First -> "Every month on the 1st Sunday" where Sunday is the selected day of the week
 - On Second-> "Every month on the 1st Sunday" where Sunday is the selected day of the week
 - On Third-> "Every month on the 2nd Sunday" where Sunday is the selected day of the week
 - On Fourth-> "Every month on the 4th Sunday" where Sunday is the selected day of the week
 - On Last -> "Every month on the Last Sunday" where Sunday is the selected day of the week
 - Annually -> "Every year on 1/1" where 1/1 is the month and day of the first session defined
3. Enrollment
 - Displays currently enrolled users over the maximum enrollment capacity
 - Progress bar based on the percentage of enrolled users
 4. Manage Enrollment - takes user to Enrollment tab
 5. Location
 - If there is a virtual connector, the connector name is displayed
 - If there is one location for all events, that location is displayed
 - If there are multiple events with different locations, "Multiple locations" is displayed
 6. Instructor
 - If there is one instructor chosen for all events, the instructor's name is displayed
 - If there are multiple instructors or multiple events with different instructors, "Multiple instructors" is displayed
 7. Content count
 - Initial state "No content has been added"
 - Once content has been added, labels and counts for the following are displayed:
 - Any content that will become available to learners is counted as Course Materials.
 - Any content that will never be made available to learners is counted as For Course Managers and Instructors Only.
 - Points Possible: total points (count of gradable items)
 8. Manage content link - takes the user to the Content tab

Details - Timeline (v2)

Navigate to: Manage > Training > Classroom Course > Sections > Section Details



1. Content Event Filter
 - All events and content - default. If no content, filter is set to this option and disabled
 - Events only - removes content entries
 - Content only - removes date-based entries
2. Go to Today - jumps the user to today's date within the timeline. It does not matter whether today has an event or content item availability /due date. In that case, the user is taken to the Now indicator (see below)
3. Create Event
 - Same functionality as adding events for 20.1 and prior, only workflow happens in a modal
 - Functional details for how Create Event works can be viewed in [TFS US 48755](#)
4. Add to Section - dropdown menu with:
 - Add Content
 - More details around adding Online Courses, AICC, SCORM, Tests and Documents are in [TFS US 49142](#)
 - Changes to this modal include
 - Two new columns: Available to Learners and Grading/Completion. (Grading/Completion not applicable to Documents) These settings need to be added because we are removing the Content tab.
 - Available to Learners (Default = When the learner enrolls??) Options are:
 - No, for course managers and instructors only
 - Yes, when the learner enrolls
 - Yes, when the section starts

- Yes, when the section ends
 - Custom
 - Grading/Completion = Not Set
 - When clicked into, allows for the editing of Item Weight and Due Date
 - Create Assignment - functional details defined in [TFS US 49170](#)
 - Additional property on second step of Create Assignment: Should this assignment be available to learners? Options are
 - No, for course managers and instructors only
 - Yes, when the learner enrolls
 - Yes, when the section starts
 - Yes, when the section ends
 - Custom
 - Create Note - functional details defined in [TFS US 49160](#)
 - Create File - functional details defined in [TFS US 49159](#)
 - Course Materials are added to the timeline based on their availability and due date.
 - Available when user enrolls - gets added under Enrollment starts
 - Available when section starts - gets added under first <Event_Name> meets
 - Available when section ends - gets added to last <Event_Name> meets
 - Custom Date - Adds a date entry to the timeline with the corresponding content
 - Not available to users does not get added to the timeline
5. Timeline date-only entry - (See [Timeline Data](#) for more info) possible entries:
- Enrollment begins
 - Enrollment ends
 - Enrollment cancellation deadline
 - Section begins - entry displays "Section Starts" indicator
 - Section ends - entry displays "Section Starts" indicator
6. Timeline content-only entry - possible entries:
- Content becomes available - time is displayed as 12am (no end time)
 - Content is due - time is displayed as 11:59pm (no end time)
7. Timeline combo date and content entry
- a. All day events, if any, are listed first
 - b. Any 12am events are listed next
 - c. Content availability (which lists as 12am) is listed next
 - d. Events with a start time after 12am are listed next
 - e. Content due (which lists as 11:59pm) is listed last
8. Now indicator line with "Now" and current date and time

Adding Events and Content to the Timeline - v1

Navigate to:

- Manage > Training > Classroom Course > Sections > Create Section
- Manage > Training > Classroom Course > Sections > Section > Schedule and Content

Advanced Knife Skills ⓘ

View as Learner

Classroom

Morning Session

Schedule and Content

Section Details

Enrollment

Gradebook & Attendance

Events

3 (1 recurring)

Commitment

Nov 8, 2019 - Dec 19, 2019
Times Vary EST

Possible Points

100

Graded Items

7

3

Show:

All events and content

4

Go to today

1

Create Event

2

Add Content

8

Unavailable to Learners

5



Course materials (not shared with learners)

Notes for Instructors Note

Final Exam Answers - DO NOT SHARE File

Future Test 1 Test

Future Test 2 Test

Future Test 3 Test

Show all 10

Fri Nov 8, 2019



12:00 AM Enrollment begins

EST



Course materials available

Course Introduction File

Course Syllabus File

1. Create Event

- Same functionality as adding events for 20.1 and prior, only workflow happens in a modal
- Functional details for how Create Event works can be viewed in [TFS US 48755](#)

2. Add Content

- Clicking the button launches the Add Content workflow.
 - More details around adding Online Courses, AICC, SCORM, Tests and Documents are in [TFS US 49142](#)
- Changes to this modal include
 - Two new columns: Available to Learners and Grading/Completion. (Grading/Completion not applicable to Documents) These settings need to be added because we are removing the Content tab.
 - Available to Learners (Default = No) Options are:
 - No
 - When the learner enrolls
 - When the section starts
 - When the section ends
 - Custom

- Grading/Completion = Not Set
 - Launches second modal to define Item Weight and Due Date
- Menu items:
 - Create Assignment - functional details defined in [TFS US 49170](#)
 - Additional property on second step of Create Assignment: Should this assignment be available to learners? Options are
 - No
 - When the learner enrolls
 - When the section starts
 - When the section ends
 - Custom
 - Create Note - functional details defined in [TFS US 49160](#)
 - Create File - functional details defined in [TFS US 49159](#)
 - Course Materials are added to the timeline based on their availability and due date.
 - Available when user enrolls - gets added under Enrollment starts card
 - Available when section starts - gets added under first <Event_Name> meets card
 - Available when section ends - gets added to last <Event_Name> meets entry
 - Custom Date - Adds a date entry to the timeline with the corresponding content
 - Not available to users gets added to the Unavailable to Learners section (see #8 below for more details)
 - Files and Notes are automatically added to Unavailable to Learners
- 3. Show - Filters page automatically. Selection only lasts while users is on the page (not persistent) Options are:
 - All events and content - shows all events and content (both gradebook and non-gradebook items)
 - Only Events - refreshes the page to display Events and enrollment dates. No content availability or content due date entries are displayed
 - Only content - refreshes the page to display availability and due dates for content. No entries strictly tied to events or enrollment dates are displayed
- 4. Go to Today
 - Jumps the page down to the Today entry
 - Note top panel stays pinned
- 5. Event and Content Timeline
 - See [Timeline Data](#) for more info
 - Any entry falling on the same day falls under the same date entry (dates do not repeat)
- 6. Possible Points
 - Total # of points the learner can earn if completing all gradebook items with points
 - This is the same number as the Score bottom number displayed in both the gradebook and on the learner content details page
- 7. Graded Items
 - Total number of entries in the gradebook that are graded
- 8. Unavailable (content) to Learners
 - When adding content to a section timeline, users can choose to make that content unavailable to learners such that only other instructors and admins of the section may see it
 - All content unavailable to the learner is listed here, sorted by content title
 - First 5 items are displayed with an interaction to show more, which then turns into show less once all are expanded
 - Clicking the title opens the item as a learner would view it
 - Action menu for these items
 - Edit Availability
 - Remove
- 9. Back to Top (not pictured above)
 - When user scrolls to the point the top summary bar goes off screen, a “Top” interaction appears at the bottom-right of the screen
 - Clicking Top takes the user back to the top of the timeline

Edit Enrollment

Navigate to:

- Manage > Training > Classroom Course > Sections > Schedule and Content > Enrollment starts card title
- Manage > Training > Classroom Course > Sections > Schedule and Content > Enrollment ends card title
- Manage > Training > Classroom Course > Sections > Schedule and Content > Last day for enrollment card title
- Manage > Training > Classroom Course > Sections > Schedule and Content > Add cancellation deadline from Enrollment starts card action menu

- Manage > Training > Classroom Course > Sections > Schedule and Content > Add cancellation deadline from Enrollment starts card action menu

The screenshot shows the 'Edit Enrollment' form with the following elements:

- 1**: Enrollment Starts date field (6/20/2020 12:01 am)
- 2**: Enrollment Ends date field (7/1/2020 11:59 pm)
- 3**: Link to 'Add enrollment cancellation deadline'
- 4**: Minimum Capacity input field (value: 1)
- 5**: Maximum Capacity input field (value: 10)
- 6**: Waitlist section with 'Use Waitlist' (selected) and 'No Waitlist' radio buttons
- 7**: Cancel and Save buttons at the bottom

1. Enrollment Start Date
2. Enrollment End Date
3. Add enrollment cancellation deadline
 - a. Changes field to standard Date field and adds "Remove cancellation deadline" link
 - b. Remove cancellation deadline" link remove date and changes field back to "Add cancellation deadline" link
4. Minimum Capacity
5. Maximum Capacity
6. Waitlist
7. Save/Cancel Buttons
 - a. Save applies changes
 - b. Cancel does not apply any changes

View Virtual Event Details

The screenshot shows the 'Virtual Event Details' form with the following elements:

- 1**: Virtual Connector Title (My WebEx Connector)
- 2**: Additional audio settings (Phone Number: 1-800-123-4567, Phone Password: 234)
- 3**: Launch button

Additional text in the form includes:

- Host Additional Info**: Please arrive 15 minutes early to make sure everything is working.
- Attendee Additional Info**: Be there or be square!
- Event Notes**: Projector available.

1. Virtual Connector Title
2. Additional audio settings displayed if defined
3. Launch button
 - a. Only available to those with permission to run the course
 - b. Only available if within the window to launch (config)

Timeline Data and Behavior

- When a data point occurs, the timeline displays a date in "**Day**, <Date_Format>" where <Date_Format> is pulls from user's region setting.
- All data points for that date are listed with each event or content entry corresponding to its own card.
- Content items are grouped onto one card for every same day/time combo
 - Max content items displayed by default is 5. Cards with more than 5 items have a Show ## More/Show Less interaction
- Conflicts on events are indicated. A conflict occurs when an instructor or room is scheduled for more than one event at the same time, within this section only.
- User can scroll back to past events
- User is kept in the same place within the timeline after an edit is complete

Data Point	Card Title	Info Displayed	Action Menu
Enrollment start date	"Enrollment begins" - hyperlinked to Edit Enrollment modal	n/a	Add enrollment cancellation deadline if one does not already exists. Launches Edit Enrollment modal (only available to those roles that can manage the section)
Enrollment end date	"Enrollment ends" - hyperlinked to Edit Enrollment modal	n/a	Add enrollment cancellation deadline if one does not already exists. Launches Edit Enrollment modal (only available to those roles that can manage the section)
Enrollment cancellation deadline	"Last day to cancel enrollment" - hyperlinked to launch Edit Enrollment modal	n/a	
Event or event occurrence	"<Event_Title> meets"	- Location is displayed if it has been defined - Virtual meeting (Connector Name) and link is displayed, if it has been defined - Instructor(s) Name(s), if defined - Icon link to event notes if defined	- Delete - launches confirmation modal for user to confirm delete "Are you sure you want to delete the selected event(s)?" (Additional messaging if recurring event: This event and all its occurrences will be deleted." Cancel/Delete - View Virtual Event Details (only available to those roles that can manage the section)
Content item, file, note or assignment is available to learner	"Course materials available:" if only non-gradebook items are listed "Graded Items and course materials available:" if both gradebook and non-gradebook items are available	- Content title - If assignment, title is hyperlinked to Edit modal - If any other type, title is not hyperlinked - Content type - Duration for courses with it defined	- Edit settings - see below - Remove/Delete - launches confirmation modal for user to confirm removal "Are you sure you want to remove the selected items?" Cancel/Remove
Gradebook item is available to learner	"Graded items and course materials available:" if both gradebook and non-gradebook items are available "Graded items available:" if only gradebook items are available	- Content title - If assignment, title is hyperlinked to Edit modal - If any other type, title is not hyperlinked - Content type - Due Date - Points possible	- Edit settings - see below - Remove/Delete - launches confirmation modal for user to confirm removal "Are you sure you want to remove the selected items?" Cancel/Remove
Graded item due	"Graded item due"	- Content title - If assignment, title is hyperlinked to Edit modal - If any other type, title is not hyperlinked - Content type - Due Date - Points possible	- Edit settings - see below - Remove/Delete - launches confirmation modal for user to confirm removal "Are you sure you want to remove the selected items?" Cancel/Remove

Edit Settings

- Edit settings launches a modal to edit availability, grading scale, item weight, and/or due date, depending on the type. The following table represents what fields should be available for each type.

Type	Availability	Grading Scale	Item Weight	Due Date
Assignment	Yes, required	Yes, required	Yes, required	Yes, optional
AICC Course, Online Course, SCORM Course, or Test	Yes, required	No	Yes, optional	Yes, required if Item Weight is defined
Document, File, or Note	Yes, required	No	No	No

Other Functional Details

TBD: Lazy load or Show more at the bottom of the Timeline?

Workflows

User creates section

1. User logs in and navigates to Manage > Training > Classroom Course (via the various searches) > Sections > Add a New Section
2. User defines all required section information including:
 - Section Title
 - Event Title
 - Event Start and End Date/Time
 - Enrollment Capacity
 - Enrollment Start and End Dates
3. User clicks Create
4. User lands on Schedule and Content tab and views the timeline as explained in [Initial Timeline State](#)

User adds new event to section timeline

1. User logs in and navigates to Manage > Training > Classroom Course (via the various searches) > Sections > Schedule and Content (for a specific Section)
2. User clicks Create Event
3. Create Event modal is launched and user defines required fields
 - Event Title
 - Start and End Date/Time
 - User may optionally define a recurrence
 - User may add location, virtual event information and/or instructor (workflow for each of these options is defined in [TFS US 48755](#))
4. User clicks Create
5. For each new event or event recurrence, there is a corresponding entry in the timeline

User adds non-gradebook content to section timeline

1. User logs in and navigates to Manage > Training > Classroom Course (via the various searches) > Sections > Schedule and Content (for a specific Section)
2. User clicks Add Content
3. User searches for and adds one or more content items from the Add Course Materials modal (see [TFS US 49142](#) for functional details of this step)
4. User defines availability.
5. User is returned to timeline where content is either added to the Unavailable to Learners section or if available to learners, it is added to the timeline according to its availability date

User adds gradebook content to section timeline

1. User logs in and navigates to Manage > Training > Classroom Course (via the various searches) > Sections > Schedule and Content (for a specific Section)
2. User clicks Add Content
3. User searches for and adds a content item from the Add Course Materials modal (see [TFS US 49142](#) for functional details of this step)
4. User defines availability and grading/completion settings
5. User is returned to timeline where content is either added to the Unavailable to Learners section or if available to learners, it is added to the timeline according to its availability date

User creates new assignment from within section timeline

1. User logs in and navigates to Manage > Training > Classroom Course (via the various searches) > Sections > Schedule and Content (for a specific Section)
2. User clicks Create Assignment from the Add Content dropdown menu
3. User defines the Assignment's name and may define other optional fields of Description, Allow online submissions, and Files)

4. User clicks Next
5. User defines Item Weight and Grading Scale, and optionally adds a due date (See [TFS US 49170](#) for more functional details) as well as Learner Availability
6. User is returned to timeline where the assignment is added to the timeline according to its availability date

User creates new note from within section timeline

1. User logs in and navigates to Manage > Training > Classroom Course (via the various searches) > Sections > Schedule and Content (for a specific Section)
2. User clicks Create Note from the Add Content dropdown menu
3. User defines note and clicks Add
4. User is returned to timeline where the note is added to Unavailable section

User create new file from within section timeline

1. User logs in and navigates to Manage > Training > Classroom Course (via the various searches) > Sections > Schedule and Content (for a specific Section)
2. User clicks Upload Files from the Add Content dropdown menu
3. User uploads one or more files and clicks Upload
4. User is returned to timeline where the file is added to Unavailable section

User filters section timeline

1. User logs in and navigates to Manage > Training > Classroom Course (via the various searches) > Sections > Schedule and Content (for a specific Section)
2. From the Show dropdown, user selects:
 - Only Events
 - Only Content
3. Page automatically refreshes and filters out:
 - Content availability and content due date entries if Only Events was selected
 - Enrollment-related date entries and event-date related entries if Only content was selected

User jumps to entries for today's date within section timeline

1. User logs in and navigates to Manage > Training > Classroom Course (via the various searches) > Sections > Schedule and Content (for a specific Section)
2. User clicks Go to today
3. Timeline automatically scrolls to Today entry with top controls pinned to the top (see [Section Timeline Prototype](#) for interaction)

User edits enrollment start and/or end date

1. User logs in and navigates to Manage > Training > Classroom Course (via the various searches) > Sections > Schedule and Content (for a specific Section)
2. User clicks Enrollment Begins or Enrollment Ends (title of the entry within the timeline)
3. User edits enrollment data in modal
4. User is returned to the same place in the timeline from which they started

User adds enrollment cancellation deadline from the timeline

1. User logs in and navigates to Manage > Training > Classroom Course (via the various searches) > Sections > Schedule and Content (for a specific Section)
 - a. User clicks title of Enrollment Begins or Enrollment Ends (title of the entry within the timeline) or user clicks dropdown menu for either of these entries and chooses "Add enrollment cancellation deadline"
 - b. User clicks Add enrollment cancellation link
 - c. User edits date
 - d. User clicks Save
 - e. User is returned to the same place in the timeline from which they started

User edits enrollment cancellation deadline

1. User logs in and navigates to Manage > Training > Classroom Course (via the various searches) > Sections > Schedule and Content (for a specific Section)
2. User clicks "Last day to cancel enrollment" title
3. User edits Enrollment Cancellation Deadline and clicks Save
4. User is returned to the same place in the timeline from which they started

User edits event meeting date/time

1. User logs in and navigates to Manage > Training > Classroom Course (via the various searches) > Sections > Schedule and Content (for a specific Section)
2. User clicks title of Event
3. User edits event in modal (See [TFS US 49156](#) for more functional details) and clicks Save
4. User is returned to Timeline where event changes are reflected

User edits assignment or gradeable item from section timeline

1. User logs in and navigates to Manage > Training > Classroom Course (via the various searches) > Sections > Schedule and Content (for a specific Section)
2. User clicks title of any assignment, test, or online/AICC/SCORM course entry
3. User edits item
 - Assignment edit launches Assignment modal and then grading and availability settings
 - Edit Due Date and Grading Weight modal launches for any other type
4. User clicks save and is returned to the Timeline with changes reflected

User edits non-gradeable content item

1. User logs in and navigates to Manage > Training > Classroom Course (via the various searches) > Sections > Schedule and Content (for a specific Section)
2. User clicks title of any document, file, or note
 - Edit Availability Date modal is launched for document
 - Edit file modal is launched file
 - Edit note modal is launched for note
3. User clicks save and is returned to the Timeline with changes reflected

User removes content from section timeline

1. User logs in and navigates to Manage > Training > Classroom Course (via the various searches) > Sections > Schedule and Content (for a specific Section)
2. User clicks action dropdown menu icon next to a content item
3. User clicks Remove
4. User confirms removal of content item
5. User is returned to Timeline where content no longer appears

User deletes event from section timeline

1. User logs in and navigates to Manage > Training > Classroom Course (via the various searches) > Sections > Schedule and Content (for a specific Section)
2. User clicks action dropdown menu icon next to any "<Event_title> meets" entry
3. User clicks Delete
4. User confirms event delete
5. User is returned to Timeline where that event or all occurrences of that event are deleted

User deletes assignment from section timeline

1. User logs in and navigates to Manage > Training > Classroom Course (via the various searches) > Sections > Schedule and Content (for a specific Section)
2. User clicks action dropdown menu icon next to any assignment
3. User clicks Delete
4. User confirms assignment delete

5. User is returned to Timeline where that assignment has been deleted. Note no restrictions for graded assignments or assignments with submissions
-

Final Cleanup Checklist

Feature Area	Details
User Research - What should be the very first tab: Details or Schedule and Content?	
Instructor Permissions over Schedule and Content tab - should they be able to manage?	
Infinite scroll via lazy load? Or Show More interaction	

Nice-to-Have

- A way to re-order content items within one timeslot
 - A way to add events within the timeline itself i.e. I scroll to a particular day and click the actual timeline to add an event to that date
 - An easier way to make other users "managers" of the section. This would be implemented with permissions but it would be more of a shortcut to adding users to the permissions table. Perhaps we even have a toggle option that allows "Assigned Instructors can manage events and content"
 - The ability to jump to a particular date (similar to Go to Today)
 - Some type of user completion view or report for non-gradebook course materials
-

Not MVP

- [Section - Assignments](#)
- [Section - Content Groups](#)
- [Section - Enrollment](#)
- [Section - Attendance](#)

Additional Actions

- Mark Attendance from Timeline
- Grade Assignment from Timeline
- Delete individual event recurrence